

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
WEDNESDAY, AUGUST 16, 2023
6:30 P.M.
MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Auditorium to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2021-2023

 A Joseph Miller
Absent

 A Alison Lipsky
Absent (arrived at 6:45pm)

 Open Seat

SY 2022-2024

 X James Blumenstein

 X Allison Cox

 X Andrea Robinson

SY 2023-2025

 X Ammie Davis

 X Stephen Wilson

 A Tara Sullivan-Butrica
Absent

SY 2023 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mrs. Cox seconded by Mr. Wilson to approve the resolution for board to enter into closed Authorizing Executive session at 6:35pm for the following purposes. Motion approved by unanimous roll call (6-0), Members Miller & Butrica were absent and Member Lipsky arrived at 6:45pm.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Cox seconded by Mrs. Schiavo to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (7-0), Member Lipsky arrived at 6:45pm. and Members Miller and Butrica were absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Administration of the Oath of Office

Board Member Elected to an Unexpired Term (1 Seat): Mark H. Gatti

Oath of Office Statement

VII. Superintendent's Report:

VIII. Presentation(s)

- 1.) School (& District) Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, Frank Corley
SSAfDG Presentation
- 2.) 2022-2023 Student Safety Data System Report(s) Period 2
SSDS End of Year Annual Report
- 3.) The New Jersey Graduation Proficiency Assessment (NJGPA): Class of 2024 Results, Presentation by Shamus Burke
Audubon NJGPA Results

IX. Approval of Board Minutes:

- 1. Motion by Mrs. Schiavo and seconded by Mrs. Cox to approve the following minutes:

July 19, 2023 Public Session

July 19, 2023 Executive Session

Motion to Approve: N. Schiavo

Second: A. Cox

Roll Call

X Ammie Davis

AB Stephen Wilson
Abstained

A Tara Butrica
Absent

X Nancy Schiavo

A Joseph Miller
Absent

AB Alison Lipsky
Abstained

AB Mark Gatti
Abstained

AB James Blumenstein
Abstained

AB Allison Cox
Abstained

X Andrea Robinson

VOTE FOR ITEM 1

Motion unapproved by unanimous roll call (3-0-5), Members Wilson, Lipsky, Gatti, Blumenstein & Cox abstained and members Butrica and Miller were absent.

X. Participation: (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

XI. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Lipsky, Mr. Miller, Mr. Wilson and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-2

Motion by Ms. Lipsky and seconded by Mrs. Cox

- Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
5240	Tardiness (M)	Revised
Regulation	Title	New/Revised
5200	Attendance (M)	Revised
5240	Tardiness (M)	Revised
5410	Promotion and Retention (M)	Revised

- Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
0162	Notice of Board Meetings	Revised
2419	School Threat Assessment Teams	New
5305	Health Services Personnel	Revised
5514	Student Use of Vehicles on School Grounds	Revised

Motion to Approve Item(s) 1 through 2: A. Lipsky Second: A. Cox

Roll Call

<u> X </u> Ammie Davis	<u> X </u> Stephen Wilson	<u> A </u> Tara Butrica Absent	<u> X </u> Nancy Schiavo
<u> A </u> Joseph Miller Absent	<u> X </u> Alison Lipsky	<u> Ab </u> Mark Gatti Abstained	
<u> X </u> James Blumenstein	<u> X </u> Allison Cox	<u> X </u> Andrea Robinson	

VOTE FOR ITEMS 1-2

Motion approved by unanimous roll call (7-0-1), Members Miller and Butrica were absent and Member Gatti abstained.

XII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Butrica, Ms. Davis, Mr. Miller and Alternate: Mr. Wilson

Board of Education Goals

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MOTION TO APPROVE ITEMS 1-16

Motion by Mr. Wilson and seconded by Ms. Lipsky

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[May Board Secretary's Report](#)

2. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[June Board Secretary's Report](#)

3. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2023. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of May 2023.

[May Cash Reconciliation Report](#)

4. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of June 2023.

[June Cash Reconciliation Report](#)

5. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
6. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Motion to approve line item transfers for the month of May 2023.

[May Transfers](#)

8. Motion to approve line item transfers for the month of June 2023.

[June Transfers](#)

9. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

No Drills

Haviland Avenue School

No Drills

Mansion Avenue School

July 26, 2023 Hold Drill
 July 31, 2023 Fire Drill

Audubon Jr./Sr. High School

No Drills

10. Motion to approve the completion of a land and property appraisal of the Audubon Preschool located at 2 Road C, Audubon, NJ 08106 in behalf of the Audubon Board of Education by the firm of Markeim-Chalmers, Inc. at the cost of \$3,800 as attached.

[Audubon School Engagement Letter](#)

11. Motion to approve the following cafeteria prices for the 2023/2024 school year (Prices increase of \$.10 from 2022-2023 school year).

Student	Price
Lunch – High School	\$3.50
Lunch – Elementary	\$3.05
Lunch – Reduced	\$0.40

Student	Price
Breakfast – High School	\$1.85
Breakfast – Elementary	\$1.45
Breakfast – Reduced	\$0.30

Adult	Price
Lunch	\$4.35
Breakfast	\$2.30

12. Motion to approve the bills payable list for June 2023 in the amount of \$4,908,293.50 when certified.

[June Bill List](#)

13. Motion to approve the bills payable list for July 2023 in the amount of \$607,788.27 when certified.

[July Bill List](#)

14. Motion to approve the bills payable list for August 2023 in the amount of \$536,012.89 when certified.

[August Bill List](#)

15. Motion to approve the Resolution of Support from Audubon Public School District authorizing the Trees for Schools Grant application:

WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities;

WHEREAS, the Audubon Public School District seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations;

THEREFORE, the Audubon Public School District has determined that Audubon Public School District should apply for a grant from the Trees for Schools: Tree-planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The Grant will be used to plant trees at the following locations: Audubon JR/SR High School Baseball Field, Haviland Avenue Elementary School, Mansion Avenue Elementary School, and the Hampshire Avenue Baseball Fields.

THEREFORE, BE IT RESOLVED, that the Audubon Public School District, State of New Jersey, authorizes the submission of the aforementioned grant.

THEREFORE, BE IT FURTHER RESOLVED, that if the Audubon Public School District is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.

- 16. Motion to approve the change of facility use for Haviland Avenue Elementary School Room 130 from a kindergarten to a self-contained preschool classroom.

Motion to Approve Item(s) 1 through 16: S. Wilson Second: A. Lipsky

Roll Call

X Ammie Davis X Stephen Wilson A Tara Butrica X Nancy Schiavo
Absent
A Joseph Miller X Alison Lipsky * Mark Gatti
Absent
X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1-16

Motion for items 11, 15 & 16 approved by unanimous roll call (8-0), items 1,2,3,4,5,6,7,8,9,10,12,13,14 approved by unanimous roll call (7-0-1) Member Gatti abstained, Members Miller and Butrica were absent.

- XIII. **EDUCATION:** Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Robinson and Alternate: Ms. Lipsky

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Schiavo and seconded by Mr. Wilson

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 16, 2023

6. Motion to approve the Audubon Public School District Mentoring Plan 2023-2024 and for submission of the Plan to the New Jersey Department of Education.

APSD Mentoring Plan 2023-2024

7. Motion to approve the Audubon Public School District Professional Development Plan 2023-2024 and for submission of the Plan to the New Jersey Department of Education.

ASPD Professional Development Plan 2023-2024

8. Motion to approve the Statement of Assurance for the Audubon Public School District Mentoring Plan and Professional Development Plan for the 2023-2024 School Year.

SOA APSD Mentoring Plan & PDP 2023-2024

9. Motion to approve the following students for Option II for the 2023-2024 school year. *(All Option II courses will appear on the students' transcript, but will not be factored into the students' GPA.)*

Student ID #00758– Competitive Dancing as their PE, Training 10-15 hours per week.
 Student ID #11396– Equestrian as their PE, Training 10-15 hours per week.
 Student ID #10958 - Field Hockey as their PE, Training 10-15 hours per week.
 Student ID #11115 - Running as their PE, Training 10-15 hours per week.
 Student ID #10206 - Taking ENG-101 English Composition 1, at their own expense.
 Student ID #00743 - Wrestling as their PE, Training 10-15 hours per week.

10. Motion to approve transportation services for the following students for the 2023-2024 school year at the recommendation of Special Services Department:

State ID#	Placement	Transportation Provider	Cost/Day
6236323513	HollyDell School	En Route Medical Transport	\$287.60

11. Motion to approve Student Safety Data System (SSDS) Semi-Annual Report for Period Two for the 2022-2023 school as presented for and submission of the report and related documents to the New Jersey Department of Education.

12. Motion to approve the following out of district placements for the 2023-2024 school year at the recommendation of Special Services Department:

State ID#	Placement	Tuition \$	ESY \$	Extraordinary Services \$
3739304846	GCSSSD		4,680.00	3,830.00
7395025763	GCSSSD		4,680.00	
9311644887	GCSSSD		4,680.00	
2482339911	GCSSSD		4,680.00	
6236323513	HollyDell School	104,998.35		

13. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Black Top & 1st Floor Bathrooms	Welcome Back Ice Cream Social	9/12/23	5:00pm - 8:00pm	Angel D'Achille

Motion by A. Lipsky seconded by J. Miller to remove Health and Physical Education Curriculum from agenda item #4

Roll Call

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>A</u> Tara Butrica	<u>X</u> Nancy Schiavo
		Absent	
<u>A</u> Joseph Miller	<u>X</u> Alison Lipsky	<u>X</u> Mark Gatti	
Absent			
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

VOTE :

Motion approved by unanimous roll call (8-0), Members Miller and Butrica were absent.

Motion to Approve Items 2 through 13: S. Wilson Second: A. Cox

Roll Call

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>A</u> Tara Butrica	<u>X</u> Nancy Schiavo
		Absent	
<u>A</u> Joseph Miller	<u>X</u> Alison Lipsky	<u>*</u> Mark Gatti	
Absent			
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

VOTE FOR ITEMS 2-13

Motion approved by unanimous roll call (8-0), with the exception of item 5,6,7 & 8 approved by unanimous roll call (7-0-1) Member Gatti abstained, Members Miller and Butrica were absent.

XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis - Committee Members: Ms. Cox, Mrs. Schiavo and Alternate: Ms. Butrica

Board of Education Goals

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- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEMS 1-35

Motion by Mrs. Cox and seconded by Mr. Wilson

1. + Motion to approve the first-year tenure track School Library Media Specialist contract for Patrick Polimeni, at the Audubon Jr./Sr. High School effective October 16, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 16, BA + 30, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 16, 2023

- 2.+ Motion to approve the first-year tenure track Pre-Kindergarten Aide contract for Patrick Ward, at the Audubon Park Preschool effective September 5, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, Substitute Certificate, FTE 0.87, no benefits, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
- 3.+ Motion to approve the first-year tenure track 12 month Assistant Principal of School Counseling contract for Daniel Howey, at the Audubon Junior-Senior High School effective October 16, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Administrators' Association at a yearly salary of \$114,000.00 prorated, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
- 4.+ Motion to approve the first-year tenure track 12 month Elementary School Nurse contract for Kayla Cain, at the Mansion Avenue School effective September 5, 2023 through June 30, 2024 for the 2023-2024 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Administrators' Association at Step 4, FTE 1.0, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
- 5. + Motion to accept the letter of resignation from Krystle Panepinto, Long Term Substitute Elementary Teacher at the Haviland Avenue School, effective June 30, 2023, at the recommendation of the Superintendent of Schools.
- 6. Motion to revise the letter of resignation from John McMichael, Assistant Principal of School Counseling, at the Audubon Jr./Sr. High School, effective August 31, 2023, at the recommendation of the Superintendent of Schools.
- 7. + Motion to accept the letter of resignation from Catherine Olivieri, Part-time (FTE 0.664) Teacher of Basic Skills at the Haviland Avenue School, effective August 31, 2023, at the recommendation of the Superintendent of Schools.
- 8. + Motion to accept the letter of resignation from Monica Ochal, School Nurse at Mansion Avenue School, effective October 1, 2023, at the recommendation of the Superintendent of Schools.
- 9. + Motion to revise the letter of resignation from Lisa Buzby, Instructional Aide, at Mansion Avenue School, effective August 29, 2023, at the recommendation of the Superintendent of Schools.
- 10. Motion to approve the following staff member to serve as Academic Coaches for the 2023-2024 school year with compensation of \$3,000 Stipend per staff member, at the recommendation of the Superintendent of Schools.

Denise Allman	English
Stacy Caltagirone	Health & PE
Andi Collazzo	Social Studies
Adam Cramer	Math
Larae Drinkhouse	Special Education
Matt Harter	Science

Erika Milliaresis	World Languages
Janelle Mueller	Visual and Performing Arts
Mike Stubbs	Industrial Arts
Wendy VanFossen	Counseling

11. Motion to approve the following Audubon Junior-Senior High Avenue School extracurricular contract for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

Name	Position/Activity	Contractual Rate
Greg Smith	Band Assistant/Front	\$1,504.21
Noel Vafiadis	Band Assistant/Front	\$1,504.21
Patrick Moran	7th Grade Advisor	\$1,657.43
Wendy VanFossen	8th Grade Advisor	\$1,657.43
Dirk Manskopf	Academic Challenge Advisor	\$1,834.43
Emily Warren	Zero Period Coverage	\$2,589.43
Erin Kabo	Intervention & Referral Services	\$1,351.43

12. Motion to appoint Ryan Latini as the Audubon Public School District Intergenerational Advisor for the term commencing August 30, 2023 through June 30, 2024 at a stipend of \$1,400.00. Compensation for duties will be paid in two equal installments on January 15, 2023 and June 15, 2024, at the recommendation of the Superintendent of Schools.
13. + Motion to approve the following staff members to the Audubon Junior-Senior High School SCIP committee for the 2023-2024 school year, up to 10 hours per year to be paid at the non-instructional rate of \$30.00 per hour with executed time sheets, at the recommendation of the Superintendent of Schools.

Nancy Scully John Walsh Sara Barry Alvina LaCasse
Dirk Manskopf

14. Motion to approve Steve Marrero of Marrero Performance Training to provide training sessions, supervised by the Audubon coaches at all times, for the Football team throughout the 2023 Fall season; 2 days per week for 3 months at a cost of \$960.00 paid by the Booster Club, at the recommendation of the Superintendent of Schools.
15. + Motion to approve the following staff members for the position of Lego Club Advisor at Haviland Avenue School for the 2023-2024 school year, 1 day per week for 8 weeks per trimester, (\$50.00 per session (in-person (\$20.00) and preparation (\$30.00)), plus three 1 hour parent sessions (\$120.00 per session (presentation (\$60.00) and preparation (\$60.00))); total compensation per staff not to exceed \$520.00 per session; at the recommendation of the Superintendent of Schools.

Kimberly Brach – Three (3) Sessions
Joanne McCarty (September - January) – One (1) Session
Chelsea Rohner (February - June) – One (1) Session

16. + Motion to approve Carl Ellinwood to complete videos of his instruction as part of his National Board Certification as a Teacher of Music during the 2023-2024 school year. Parent permission will be secured for all classes being video-taped. All recordings are the property of Mr. Ellinwood and will be destroyed under the supervision of the building principal(s) upon his submission to and completion of his National Board Certification.

- 17. + Motion to authorize the re-appointment of the following KEYS employees for the 2023-2024 school year, with executed time sheets, not to exceed 29.5 hours per week, not to include benefits, at the recommendation of the Superintendent of Schools

NAME	SCHOOL	HOURLY RATE	TITLE
Canuso, Gianna	HAS/MAS	\$16.00	Caregiver
Ferrell, Anna Marie	HAS/MAS	\$17.50	Caregiver
Gilbrook, Janine	HAS/MAS	\$20.00	Caregiver
Goff, Susan	HAS/MAS	\$20.00	Caregiver
Lenny, Rebecca	HAS/MAS	\$20.00	Caregiver
Masciantonio, Sandra	HAS/MAS	\$20.00	Caregiver
Quinn, Robyn	HAS/MAS	\$20.00	Substitute
Vona-Way, Debra	HAS/MAS	\$16.00	Caregiver

- 18. + Motion to approve Melissa Chisholm as a part time KEYS Program Coordinator, \$26.75 per hour, with executed time sheets, not to exceed 29.5 hours per week, not to include benefits, effective September 1, 2023 through June 30, 2024, as recommended by the Superintendent of Schools.
- 19. + Motion to approve Sarah Urban as a part time KEYS Program Assistant Coordinator, \$21.50 per hour, with executed time sheets, not to exceed 29.5 hours per week, not to include benefits, effective September 1, 2023 through June 30, 2024, as recommended by the Superintendent of Schools.
- 20. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Monica Doss-Petway - Substitute Teacher
 Olivia Apicella - Substitute Teacher
 Gregg Francis - Substitute Teacher

- 21. Motion to approve the following as returning district substitute teachers for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

Baldino, David	DiRenzoWyckoff, Eleanor	McRory, Kevin
Ball, Rebecca	Draves, Kaci	Medlar, Christina
Barnhardt, Leah	Erney, Gail	Metzger, Geoffrey
Bauman, Lisa	Evans-Crosby, Beth	Mitros, Paul
Benvenuto, Cynthia	Fareri-Wall, Lillian	Morrell, Alexis
Bonavita, Sam	Gaehring, Cara	Mungello, Mark
Brogna, Bernadette	Gillespie, Ann	Natsis, Leslie
Busarello, Maureen	Gleason, Teresa	Oribabor, Isaac
Callista, Jim	Harris, Anne Marie	Ortiz, Esther
Carfagno, Victoria	Henry, Sarah	Phillippi, Carole
Cathcart, Alyson	Kelly, Marie	Quinn, Kevin
Chau, Kevin	Krout, Lori	Schweim, William
Cheney, Karen	Lario-Schuman, Maria	Scogna, Melanie
Cilurso, Madison	Lautenbacher, Jerry	Seindanis, Fanourios
Ciurlino, Jacob	Lebb, Susan	Squibb, Justin
Colavito, Mark	Lee, Robert	Strong, Jeremy
Coleman, Darian	Maltman, Ryan	Urbano, Lyndsey
Coombs, Amy	May, Nicholas	Ward, Patrick
Costello, Joan	May, Raymond	Winters, James
Crea, Chrissy	McCloskey, Laurie	Wisniewski, Paul
Dempsey, Mary	McGuire, Mary Jo	Wyckoff, Elizabeth
DiFrancesco, Marisol	McNulty, Terrance	

22. Motion to approve the following as returning district substitute nurses for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Hudson, Rosalie
Jecmen, Marlies

Pfeffer, Sherri
Powers, Danielle

Schmidt, Suzanne

23. Motion to approve the following as returning district substitute Secretaries for the 2023-2024 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools:

Nolan, Joan

Scully, Elizabeth

Urbano, Lindsey

24. Motion to approve all Certified Staff to be potential Homebound Instruction Tutors on an as needed basis with administrative approval and appointment and executed time sheets, at the recommendation of the Superintendent of Schools.

25. + Motion to authorize the re-appointment of the following cafeteria aides for the 2023-2024 school year at the recommendation of the Superintendent of Schools with executed time sheets at rates defined below:

NAME	SCHOOL	HOURLY RATE
Coombs, Esther	HAS Cafeteria	\$16.75 per hour
DiVincenzo, Connie	HAS Cafeteria	\$17.25 per hour
Ferrell, Anna Marie	MAS Cafeteria	\$17.25 per hour
Holmes, Elaine	MAS Cafeteria	\$17.25 per hour
Vona Way, Debra	MAS Cafeteria	\$16.75 per hour
Wallace, Eileen	MAS Cafeteria	\$16.75 per hour

26. + Motion to approve the following staff member to provide six hours of new teacher support and mentoring for the 2023-2024 school year, at the non-instructional contractual rate of (\$30/hour) for a total of \$180.00 per staff member, at the recommendation of the Superintendent of Schools.

New Teacher	School/Subject	Mentor
Patrick Polemini	Audubon Jr./Sr. High School	Mike Tiedeken

27. + Motion to rescind the following staff members as Social/Emotional Learning/HIB Interventionists at Mansion Avenue School for the 2023-2024 school year; meetings inside (preparation periods or lunches) and/or outside the school day as scheduled and administratively approved, at the negotiated instructional rate (\$40/hour), not to exceed \$1,200.00 in total, at the recommendation of the Superintendent of Schools.

Cara Novick

Stephanie Berenato

28. + Motion to approve the following staff member as Social/Emotional Learning/HIB Interventionists at Mansion Avenue School for the 2023-2024 school year; meetings inside (lunch) and/or outside the school day as scheduled and administratively approved, at the negotiated instructional rate (\$40/hour), not to exceed \$1,200.00 in total expenditures for all services (not per person), at the recommendation of the Superintendent of Schools.

Rachel Simonetti

29. + Motion to approve the following staff to chaperone Mansion Avenue School evening activities during the 2023-2024 school year at the non-instructional negotiated rate (\$30/hour) not to exceed \$1,000.00 in total expenditures for all services (not per person), at the recommendation of the Superintendent of Schools.

Rachel Simonetti

30. + Motion to approve the following retire teachers as volunteers with the Mansion Avenue School for the 2023-2024 school year, at the recommendation of the Superintendent of Schools.

Patricia Snyder Susan Moore Gail Erney Kathy Giambri
 Claudia Kirby Anne Marie Harris

- 31 + Motion to approve the following overloads for the Audubon Jr. /Sr. High School for the 2023-2024 school year:

Name	Position	Partial/Full	Salary
Allman, Denise	General Education	Full	\$4,000
Bantle, Dennis	Special Education	Full	\$4,000
Bulskis, Amy	General Education	Full	\$4,000
Burton, Carla	General Education	Full	\$4,000
Caltagirone, Stacy	General Education	Full	\$4,000
Carter, Daniel	General Education	Full	\$4,000
Cecchini, Melissa	General Education	Full	\$4,000
Cosenza, Daniel	General Education	Full	\$4,000
Cramer, Adam	General Education	Full	\$4,000
Drinkhouse, Larae	Special Education	Full	\$4,000
Ewing, Dawn	Special Education	Full	\$4,000
Georgel, Laurie	General Education	Full	\$4,000
Gidjunis, Catherine	General Education	Full	\$4,000
Gifford, Brenda	Special Education	Full	\$4,000
Harris, Christopher	Special Education	Full	\$4,000
Henkel, Valeria	General Education	Full	\$4,000
Knaul, Ryan	General Education	Full	\$4,000
Knoll, Mary	Special Education	Full	\$4,000
Latini, Ryan	General Education	Full	\$4,000
Lin, Kathleen	Special Education	Full	\$4,000
Little, Krista	General Education	Full	\$4,000
Marino, Sebastian	General Education	Partial	\$2,800
McGuire, Ashley	General Education	Full	\$4,000

Miliaresis, Erika	General Education	Full	\$4,000
Moran, Patrick	Special Education	Full	\$4,000
Morrison, Andria	Special Education	Full	\$4,000
Mueller, Janelle	General Education	Full	\$4,000
Myers-Griffith, Patricia	Special Education	Full	\$4,000
Niglio, Dave	General Education	1/5	\$800
Resnick, Jody	General Education	Full	\$4,000
Ricci, Thea	General Education	Full	\$4,000
Rinestra, Nicholas	General Education	Full	\$4,000
Root, Elaine	General Education	Partial	\$1,600
Rowan, Daniel	General Education	Full	\$4,000
Selby, Sharon	General Education	Full	\$4,000
Stubbs, Michael	General Education	Full	\$4,000
Sylvester, Chris	General Education	1/5	\$800
Tanembbaum, Lori	General Education	Full	\$4,000
Tappin, Virginia	General Education	Full	\$4,000
Waite, Debra	General Education	1/5	\$800
Webb, Matthew	General Education	Full	\$4,000
Wilson, Katherine	General Education	Full	\$4,000

32. Motion to authorize the re-appointment of the following bus drivers for the 2023-2024 school year with the Audubon Board of Education, with executed time sheets, at the recommendation of the Superintendent of Schools.

NAME	Rate 23-24
Luke Collazzo	\$29.00
Paul Frantz	\$29.00
Thomas Mulligan	\$29.00
Hugh Riley	\$29.00
Michael Thomson	\$29.00

33. Motion to approve the rate of pay for District Substitutes effective September 1, 2023.

Substitute Position	Hours Per Day	\$ Rate per hour	\$ Daily Rate
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MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 16, 2023

Teacher	6.75	18.52	125.00
Paraprofessional	6.75	18.52	125.00
Nurse	6.75	29.63	200.00
Administrative Assistant	8.0	15.00	120.00
Custodian	8.0	15.00	120.00
Certified Paraprofessional Serving as a Teacher	3.375 Hours or Less ½ Day 4 Periods or Less	Varies	25.00
Certified Paraprofessional Serving as a Teacher	3.38 Hours or More Full Day 5 Periods or More	Varies	\$50.00

34. Motion to approve Kelly Stenton, Audubon Preschool Nurse to complete duties as assigned and preapproved by their building principal in coordination with all district nurses for up to 30 hours at the non-instructional rate of \$30.00 per hour from July 20, 2023 through August 29, 2023 with executed time sheets, at the recommendation of the Superintendent of Schools.
35. + Motion to approve a request from employee #1081, to take an Unpaid Leave of Absence, effective September 18, 2023 through September 20, 2023.

Motion to Approve Items 1 through 35: A. Cox Second: S. Wilson

Roll Call

- X Ammie Davis X Stephen Wilson A Tara Butrica X Nancy Schiavo
 Absent
- A Joseph Miller X Alison Lipsky X Mark Gatti
 Absent
- X James Blumenstein X Allison Cox X Andrea Robinson

VOTE FOR ITEMS 1-35

Motion approved by unanimous roll call (8-0), Members Miller and Butrica were absent.

XV. REPORTS:

XVI. HIB District Report

August 2023	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
MAS	0	0	0
HAS	0	0	0
APPS	0	0	0

- XVII. Special Program Representatives:**
 A. CCESC Rep. Rotation: **Joseph Miller**
 B. CCSBA Rep. Rotation: **Ammie Davis**

- C. Audubon Education Foundation:
- D. Audubon Board of Education Community Outreach: **Andrea Robinson**
- E. Audubon/Mt. Ephraim Ad-Hoc:
- F. Board Member Orientation Committee:

XVIII. Board Member Comments:

Board Member Robinson questioned the event held by the Father's Association and backed by the Mansion Ave. PTA. Currently the event is called Daddy/Daughter Dance and Board Member Robinson suggested that the name of the event be changed to be more inclusive.

Solicitor, Amy Guerin, suggested that the Board request not to receive any funds from the Mansion Ave. PTA that have been raised from the Daddy/Daughter Dance.

Board President, Ammie Davis commented that two individuals will be interviewed on September 20, 2023 for strategic planning.

XIX. Public Participation: (Open Discussion)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XX. ADJOURNMENT

1. The next regular meeting of the Board of Education is scheduled for Wednesday, September 20, 2023 at 6:30 pm in the Audubon Junior-Senior High School Auditorium.
2. Motion by Mr. Blumenstein seconded by Mrs. Cox to adjourn meeting at approximately 10:45pm. Motion approved by unanimous roll call (8-0), Members Butrica and Miller were absent.

Motion to Approve: J. Blumenstein Second: A. Cox

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION AUGUST 16, 2023

<u>X</u> Ammie Davis	<u>X</u> Stephen Wilson	<u>A</u> Tara Butrica Absent	<u>X</u> Nancy Schiavo
<u>A</u> Joseph Miller Absent	<u>X</u> Alison Lipsky	<u>X</u> Mark Gatti	
<u>X</u> James Blumenstein	<u>X</u> Allison Cox	<u>X</u> Andrea Robinson	

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary